

Construction of Mountain Bike Trails in Carron Valley Forest
Phase 1

PRE-START MEETING

??????? 2005 at ???????

Agenda

1. Introductions and Staffing
2. Correspondence and Contacts
3. Works Commencement Date – **20 June 2005**
4. Insurance Documents – Public Liability & Employers Liability
5. Programme and Method Statement
6. Documents, Drawings and Information
7. Working Hours
8. Health and Safety Plan
9. Site Offices and Stores
10. Fuelling of plant arrangements
11. Materials and approval of Suppliers
12. Sub-contractors
13. Setting Out
14. Measures and Valuations
15. Notification :-
 - 15.1. Landowners
 - 15.2. Health and Safety Executive (Sign off F10)
16. A.O.C.B