

Carron Valley Development Group

c/o [REDACTED]  
[REDACTED]  
[REDACTED]

<DATE>

<NAME>

<ADDRESS>

Dear Sir

### **Construction of mountain bike trails in Carron Valley Forest**

I refer to your tender for the above contract that was opened by Carron Valley Development Group representatives on <CLOSING DATE>. All tenders submitted have now been examined and I regret to inform you that on this occasion you have been unsuccessful.

I include the following information for your records.

Tenders submitted by (in alphabetical order)

<NAMES OF TENDERERS>

Tender Value (in ascending order)

	Before Checking	After Checking
tenderer 1	£	£
tenderer 2	£	£
tenderer 3	£	£
tenderer 4	£	£

I thank you for submitting a tender and wish you every success with any future tender you may price for the Carron Valley Development Group.

Yours faithfully

